



STATE OF DELAWARE
STATE FIRE PREVENTION COMMISSION
DELAWARE FIRE SERVICE CENTER

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1463 CHESTNUT GROVE ROAD
DOVER, DELAWARE 19904

STATE FIRE PREVENTION COMMISSION

Monthly Meeting

September 20, 2016

MEMBERS PRESENT

David J. Roberts, Chairman (absent)
Alan Robinson, Jr., Vice Chairman
Tom DiCristofaro
Ron Marvel
Lynn Truitt
Marvin C. Sharp
Joseph M. Zeroles

ALSO PRESENT

Patricia Davis, Deputy Attorney General
Patrick Matthews M.D., BLS Medical Director
Sherry Lambertson, Executive Specialist
David J. Truax, Investigator/Compliance Officer
Grover P. Ingle, State Fire Marshal
Robert P. Newnam, Director, State Fire School

GUESTS

Warren Jones, DVFA
Anthony Spiezio, DTI
W. Mike McMichael, DSEMSA
Lou Amabili, Hockessin Fire Co.
Anthony R. Guzzo, Hockessin Fire Co.
Charles Frampton, Brandywine Hundred Fire Co.
Richard T. Perillo, DVFA
Ted Walius, DVFA

CALL TO ORDER

Vice Chairman Robinson called the meeting to order at 9:00 a.m.

PLEDGE OF ALLEGIANCE

OATH OF OFFICE

Vice Chairman Robinson presented the Oath of Office to incoming Commissioner Joseph M. Zeroles. The Commission welcomed him to his appointment.

APPROVAL OF AUGUST 16, 2016 COMMISSION MEETING MINUTES

It was moved by Commissioner DiCristofaro, and seconded by Commissioner Marvel that the minutes of the August 16, 2016 Commission meeting be approved. Motion carried by unanimous vote.

REPORT OF THE STATE FIRE MARSHAL

INFORMATIONAL ITEMS

Personnel Items

Fire Marshal Ingle received a letter of resignation from Brian Ferguson as a Deputy Fire Marshal I becoming effective September 13, 2016. It was moved by Commissioner Dicristofaro, seconded by Commissioner Marvel to advertise and hire for agency vacancies. Motion carried by a unanimous vote.

Fire Marshal Ingle reported that he received an interview list for the vacant New Castle County Deputy vacancy. Interviews will be scheduled for next week.

Dawn Lynch and Donna L. Burnett, Administrative Specialist I have begun their positions in Kent County.

Jennifer L. Adams began the position of Juvenile Fire Setter Intervention Coordinator on September 6, 2016.

Personnel Items cont.

Fire Marshal Ingle is relocating the Health Care Inspector from the New Castle to the Dover Office. This is where the position should have been located and there seems to be an issue with necessary documents being lost or not filed in a timely manner. Fire Marshal Ingle feels it is more prudent to bring it to the Dover Office for necessary support. It will not affect the position or duties in any way. It's simply better for the position statewide being centrally located.

Vacant positions for the Fire Inspector (Day Care) and Executive Secretary have been approved by OMB for moving forward in the hiring process.

John Krysiak has returned to work on September 19, 2016 after an extended medical leave.

Zip Line Information

Fire Marshal Ingle reported for informational purposes that the zip line accident is not being handled by the Office of State Fire Marshal. They do not have responsibility to inspect this apparatus because it is not an amusement park or ride. It is not required to be inspected. DNREC and Delaware State Police are handling this investigation. The Commission may receive correspondence from PRCA that is an agency that has regulations pertaining to operation of zip line companies.

Annual Report

The Annual Report has been completed and distributed.

FY'18 Budget Target Meeting

The agency Budget Target meeting is scheduled for September 22, 2016. Fire Marshal Ingle will be requesting computer replacement funding as suggested by DTI. He will also request funds to replace aging turn out gear for staff members.

University of DE – Resident Assistants Training

In August the Office of State Fire Marshal participated along with Fire School, Aetna Hose Hook and Ladder in residential training for colleges across the state. The day was successful in teaching dorm safety.

HB363 Signing

Fire Marshal Ingle along with Assistant State Fire Marshal Alan Brown and Deputy Alfree attended the signing of HB 363 in August. There was a number of law enforcement agencies in attendance as well. Governor Markell signed legislation allowing law enforcement officers the ability to retire with 25 years of service. This is consistent with what was done with the Department of Corrections.

DTI

The Office of State Fire Marshal continues to meet with DTI to discuss updates for the agencies programs.

City of Dover

Jason Osika has been named as the Fire Marshal for the City of Dover. Fire Marshal Ingle has contacted Fire Marshal Osika congratulating him and offering any assistance as has historically been done.

Fire Incidents

An arrest has been made in the Magnolia fire case. The fire was domestic related where charges of Arson I and Reckless Endangerment I have been filed.

A large loss fire in Roxana fire district and reported as an electrical malfunction.

A lightning strike fire was reported in Spring Mills in the Volunteer Hose fire district.

A large loss fire involving several town homes was reported to have started on the outside from discarded smoking materials. The fire occurred in the 200 block of Vincent Circle, Middletown Town Village Volunteer Hose Co. of Middletown Fire District. A couple of firefighters were treated for heat exhaustion.

Brandywine Hundred Fire Company responded to a large loss fire at IKO Manufacturing as a result of welders who were welding pipe in a small enclosed area. There were two firefighter injuries in which one was serious/critical. This firefighter has made a recovery.

Cranston Heights Fire Company responded to a large loss fire as a result from debris being left in a fire pit.

Paul Eichler – Sprinkler Coalition

Paul Eichler has written a very good article on behalf of the Sprinkler Coalition. Fire Marshal Ingle has read the article and anticipates it being published. It is a worthwhile and factual article.

DFIRS Incidents Received

TOTAL STATE PARTICIPATION IN COMPLIANCE
87 %

DELINQUENT DEPARTMENTS	
New Castle County	
Holloway Terrace	July
Odessa	June – July
Belvedere	January, March - July
Kent County	
Clayton	March – July
Hartly	June – July
Little Creek	May – July
Magnolia	May - July
Sussex County	
Greenwood	June - July

OVERDUE REPORTS BY DAYS			
30 Days	60 Days	90 Days	90+ Days
1	3	2	2

Source: DFIRS Incidents received as of 9/07/16.

REPORT OF THE STATE FIRE SCHOOL DIRECTOR

Director

- FY 2016 State Fire Training Systems Grant Program approved – 20,600 - NFA classes
 - To Clearing House for approval on 09-26-17.

Director cont.

- Recipient of the NFPA's "Remembering When" Scholarship – training in November
- Forestry Grant for FY16 – received \$6,000.00, a reduction from previous years.
- Clearing House AFG grant approval 09-13-16 – can proceed with the ordering props.
- Fire Police ID cards – program went on line 09-15 – Staff processing applications
- Reported inappropriate comments made by one student during recruit class – status

Staff Activities

- National Fallen Firefighters Memorial Weekend at Emmitsburg – October 6 – 9th – Wilson
- Massachusetts Fire Safety Conference – September - Lowe
- DVFA Memorial Service presentation – Stephens and Lowe
- Unmanned Aerial Vehicle (UAV) operations training – Brennan, Dempsey, Ingram and Wilson
 - UAV Requisition – for DSFS training and emergency response capabilities
- Fairfax Va. – review of Fire prop – Phase 5 – Dempsey, Baker, Ingram, Wilson
- Firehouse Expo in Nashville – Speaker on Fire Officer blended learning program – Dempsey

Programs/Courses

Figures in red are reference to last year's comparison of class attendance.

- Current Month
 - Basic Firefighting Skills – 106 students (132)
 - Aerial Operations – 9 students
 - Fire Ground Operations – Size-up – 18 students
 - EVO class – 43 students (31)
 - Hazardous Materials Technician – 12 students (11)
 - Hazardous Materials Response Skills – 51 students (75)
 - Fire Officer 1 – 9 students (18)
 - Hazardous Materials Technician Refresher – 5 students
 - U.S. Capitol Police – Washington D.C. – Haz. Mat. Tech
 - Air Products – Hometown, PA – Haz. Mat. Tech Refresher

- Divisions Usage
 - New Castle 12 classes (12)
 - Kent 2 classes (7)
 - Sussex 1 class (1)
- Additions – Revisions
 - Fire Police – Basic Course, includes on-line, new application to receive credit
 - New Grounding Kits and the Sandpiper Air Pumps to HM Tech programs

EMS

- Current Month
 - CEU programs – 5 scheduled (6)
 - CPAP ventilator at each division for EMT training
 - New Stretcher Van Fundamentals course is running
 - Hosted two EMS classes for DVFA – total of 31 students – two evening sessions

Public Education and Injury Prevention - Activity Report

- Current Month
 - Fire Safety Programs – 6 scheduled (14)
 - DSFS Tours – 1 scheduled (2)
 - Fire Safety Displays - 3 scheduled (6)
 - Injury Prevention Programs – 5 scheduled (1)

Maintenance – Building and Grounds

- Commission window was installed by the maintenance staff. A door was installed by Go Glass.
- Prepared grounds for the fall programs.
- Fire Safety Trailer removed at Sussex Division to make room for a new garage/storage area for Fire Safety materials.

Financial

- Past Due Billings
 - 30 days – 815.00
 - 60 days – 4,790.00
 - 90 days – 25.00
 - 120 days – 710.00
- 20678 Tuition Fund – 924,846.00
- Accounts receivable – 35,137.00
- Revenue Comparison
 - Tuition – 2016 – 152,538.00, 2015 – 106,961.00
- Special Funds Summary – The Special Funds Summary report was submitted to the Commissioners for review.
- Expenditure Report – No report for July is provided to the State.

Staff and Office Staff Meeting Minutes

Staff and office staff meeting minutes were submitted for Commission review.

Scheduled Activities

- Director Newnam will attend the annual North American Training Directors in Milwaukee, Wisconsin.

REPORT OF BLS MEDICAL DIRECTOR

EMS protocols have been approved by ALS standards committee and the BMLD. ALS protocols will be effective November 1, 2016 and BLS protocol implementation date is pending.

BLS albuterol pilot program: One abstract regarding the success of the DE albuterol pilot program will be presented at the ACEP conference in Las Vegas in October and a second abstract was accepted to be presented at the NAEMSP conference in New Orleans in Jan 2017. Thank you to all trainers, agencies, and providers who made this program so successful thus far.

ED trauma designation: NCC Wilmington ED has been granted provisional level 3 trauma center status effective October 5, 2016. CDC guidelines for field triage of injured patients and DE protocols should be followed when determining most appropriate destination for trauma victims. Online medical control should be contacted for appropriate ED preparation.

BLS Medical Director cont.

Narcan program-No updates

NHTSA report: Report has been completed after recent survey of DE EMS and will be released at upcoming October DEMSOC meeting.

A reminder from OEMS that any training programs requesting Con Ed/CEU hours for EMS providers should be submitted to OEMS prior to the presentation for approval.

Follow up items: Per SE Med Equipment, the current cost of 2mg Narcan with atomizer is just under \$41. Cost of albuterol 2.5 mg respules \$5 for box of 25 respules. Neb/tubing ranges \$0.90 to \$1.35 per set for use. **No Update**

Committee regarding frequent EMS users: Frequent EMS/ED users often have significant co-morbidities and underlying illness which will ultimately cause them increased morbidity and mortality. After a previous meeting, the concept of a multidisciplinary committee to address frequent EMS users was mentioned. After further review with OEMS, the best course of action may be to have the issue addressed through DEMSOC, who may be able to best coordinate a multidisciplinary approach to such EMS users throughout the State. **No Update**

REPORT OF THE INVESTIGATOR/COMPLIANCE OFFICER

25 Annual Ambulance Unit Inspections
0 New Unit Inspections

Investigator/Compliance cont.

4 Complaints Received
2 Arrest Notifications were received.
0 Self Report

There are 8 open cases for 2016.

20 Students have gone through a Radio Class conducted by Bill Carrow and Dave Truax. These classes have been extremely successful. The Commission is grateful that Bill Carrow has set these classes up conducted the instruction.

Mr. Truax reported that Primecare was pressed into a transport by Kent County Paramedics. The transport was successful. This reiterates why private carriers have to carry the required equipment, so they are prepared if ever needed.

REGULAR BUSINESS

Action Items

Delaware BLS Protocols, Guidelines and Standing Orders for Prehospital and Interfacility Patients

It was moved by Commissioner Dicristofaro, seconded by Commissioner Marvel to approve the Delaware BLS Protocols, Guidelines and Standing Orders for Prehospital and Interfacility Patients with an implementation date of January 1, 2017. Motion carried by a unanimous vote.

Farmington Fire Company – Order Execution

An Order presented by Deputy Attorney General Davis circulated for execution by the Commissioners.

Clayton Fire Company Audit Extension Request

It was moved by Commissioner Dicristofaro, seconded by Commissioner Sharp to grant an extension until October 30, 2016. Any further extension requests will need to come before the Commission as an in person request. They will be required to attend the October 18, 2016 meeting if they feel the audit will not be submitted by October 30th. They will be required to explain why it won't be done. Motion carried by a unanimous vote.

NEW BUSINESS

Auditors Office Letter

It was moved by Commissioner Dicristofaro, seconded by Commissioner Marvel to hold the letter from the Auditors Office for 30 days and invite State Auditor Tom Wagner to the October meeting for the purpose of discussion. Motion carried by a unanimous vote.

GENERAL INFORMATION

No report at this time.

CORRESPONDENCE

No report at this time.

MISCELLANEOUS INFORMATION

No report at this time.

REPORT OF THE COMMISSIONERS

Chairman David J. Roberts

Chairman Roberts reported that he attended the Monthly Fire Prevention Commission Meeting, DVFA Conference.

Vice Chairman Alan Robinson

Vice Chairman Robinson reported that he attended the Monthly Fire Prevention Commission Meeting, State EMS Banquet & Awards, Low Interest Loan Committee Meeting, DEMSOC Meeting, Meeting in SFPC Office with Sherry and Dave, DVFA Conference, Citizens Hose Fire Company Board Meeting and 15th Annual Citizens Hose Fire Company 9-11 Service.

Commissioner Ron Marvel

Commissioner Marvel reported that he attended the Monthly Fire Prevention Commission Meeting, Seaford Fire Dept. Meeting, Sussex County Meeting, New Castle Meeting, New Castle County Meeting with Rep. Paul Baumbach and DVFA Conference.

DATE OF NEXT MEETING

October 18, 2016 – 9:00 AM
Commission Chamber
Delaware Fire Service Center
1463 Chestnut Grove Road
Dover, DE 19904

ADJOURNMENT

It was moved by Commissioner Dicristofaro, and seconded by Commissioner Zeroles that the meeting be adjourned. Motion carried by a unanimous vote. The meeting was adjourned at 9:50 a.m.

Respectfully submitted,

Sherry R. Lambertson

Sherry R. Lambertson
Executive Specialist

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